

SKILLFUL DECISION MAKING

Enhance your decision making skills

Learning Outcome

1. Able to analyse problems and determine impact level
2. Create possible solutions for problems

Overview

This workshop is a problem-solving workshop that prepares and enables participants to analyse risks and issues into the four problem types:

- (a) Processes;
- (b) Decisions;
- (c) Relationships; and
- (d) Motivation

and most importantly, create solutions for each type using creative and critical thinking methods.

Recommended participants

- Business owners
- Leaders & Managers
- Executives
- Frontline staff
- Project Managers
- Process leaders, Unit leaders, Project managers
- Human Resource Professionals
- Anyone who wants to improve their problem-solving skills

Duration

4 hours (online or in-person)

Class Size

Maximum: 20 participants

Methodology

Interactive learning in two-way communication (lectures, discussions, activities, reflections, exercises)

Learning Facilitator

Gina Phan

- HRDC Certified #4413
- CPT (IPMA UK),
- Certified Brian Tracy Trainer,
- Certified EnSync Facilitator

Value Add

- E-mail coaching for 2 weeks after the course.

Modules

1. Problem Analysis

- Categories of problems (PDRM)
- Case-study on common problems

2. Create Possible Solutions

- Brainstorming
- SCAMPER
- Edward De Bono's 6 Thinking Hats

3. Basic Decision Making Tools

- Types of decisions
- RCVE Prioritization Matrix
- Decision-Tree
- Benefit Analysis

4. Group Assignment

- Participants will be given a problem/gap situation in which they will present their recommendations using the tools discussed.

Program Schedule

Day/Time	Day 1	Day 2
9am-10.30am	Module 1	Module 3
10.30am-11.30am	Module 1	Module 3
11.30am-12.30pm	Lunch	Lunch
12.30pm-1.30pm	Module 2	Module 4
1.30pm-2.30pm	Module 2	Module 4
2.30pm-4pm	Module 2	Summary, Q&A

About Elite Indigo

Elite Indigo Consulting provides corporate training to the semiconductor and manufacturing industries. With a humble beginning of one founding member with passion and desire to share his 20 years of experiences in Smart Manufacturing for global manufacturing facilities, now, we have a strong and competent team of 20 members, all aligned with company mission, vision and core values.

Our Mission

"Transform Data into Insights - Leap Forward"

Our Vision

Be a Global Trusted Advisor in the Areas of Skills Development, Consultancy & Software Solutions specialising in Semiconductor & Manufacturing industries.

Our Core Values

TRUST

"A culture of self, team and clients trust"

PASSION

"Do what we love and love what we do"

EXCELLENCE

"If it's worth doing, it's worth doing it well"
