

ISO INTERNAL AUDITING BASED ON ISO 19011:2018

Learning Outcome

- To utilize essential audit techniques and skills in conducting internal audit effectively

Target Group

Director, Managers, Department Heads, Document Controllers, Line Leaders

Duration

- 1 day

Methodology

- Face-face physical sessions
- Online/Virtual sessions

Course Schedule

TIME	Day 1
0900 – 1000	<ul style="list-style-type: none"> • Refresher on ISO Management System (MS) • Workshop – Pictorial approach
1000 – 1100	<ul style="list-style-type: none"> • Introduction to Auditing <ul style="list-style-type: none"> ✓ Auditing Terminologies ✓ Purpose of Internal Audits ✓ Types of Internal Audits
1100 – 1130	<ul style="list-style-type: none"> • Principles of Auditing • Auditor Competence
1130 – 1230	<ul style="list-style-type: none"> • Audit Planning <ul style="list-style-type: none"> ✓ Audit Schedule ✓ Audit Plan
1230 – 1330	Lunch Break
1330 – 1400	<ul style="list-style-type: none"> • Audit Planning (continued) <ul style="list-style-type: none"> ✓ Workshop – Audit Checklist using Turtle Diagram or Process Input-Output
1400 – 1500	<ul style="list-style-type: none"> • Audit Execution <ul style="list-style-type: none"> ✓ Audit Techniques ✓ Audit Practices ✓ Audit Evidence Analysis ✓ Workshop – Conducting Audit with Audit Checklist
1500 – 1600	<ul style="list-style-type: none"> • Post Audit Activities <ul style="list-style-type: none"> ✓ Audit Findings ✓ Workshop – How to identify NCR & how to write an NC Statement
1600 – 1700	<ul style="list-style-type: none"> • Post Audit Activities (continued) <ul style="list-style-type: none"> ✓ Audit Report ✓ Audit Follow Up

Schedule/Timing is subject to change according to the Participants Progress and Level of Knowledge.

About Elite Indigo

Elite Indigo Consulting provides corporate training to the semiconductor and manufacturing industries. With a humble beginning of one founding member with passion and desire to share his 20 years of experiences in Smart Manufacturing for global manufacturing facilities, now, we have a strong and competent team of 20 members, all aligned with company mission, vision and core values.

Our Mission

"Transform Data into Insights - Leap Forward"

Our Vision

Be a Global Trusted Advisor in the Areas of Skills Development, Consultancy & Software Solutions specialising in Semiconductor & Manufacturing industries.

Our Core Values

