

PRESENTING TO INFLUENCE

Enhance your presentation skills

Introduction

Presentation skills is one of the **top 5 most needed skills** in the **workplace!**

A Winning Presentation

- **Breaks your fear** and **build eloquence in speech** (Power of fake it to make it)
- **Connects your thoughts directly** to the audiences' and get your ideas across easily (Power of Getting Straight to the point)
- **Builds your rapport, trust** and **credibility** (Power of Liking)
- **Provide clarity** and **make consensus** and **approvals** possible (Clarity leads to success)
- **Yields a high success rate** in meeting the intent of the presentation

Training Methodology

A **fun** and **interactive workshop** with **practical sessions**, role playing, **live pitching**, **impromptu speaking**, and **personal evaluation** for Pre-course and Post-course presentation.

Training Duration

2 Full Days

Who Should Attend?

- Managers
 - Senior Executives
 - Technical Specialists
 - Financial Analysts
 - Public Affairs Experts
 - Sales & Marketing Professionals
 - Training Professionals
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Objectives of the Training Program

- **Organise ideas** and thought **effectively**
- **Express technical ideas** in an easy way
- **Structure ideas** into presentation template
- Techniques of **present to win**
- Best **use of body language**
- **Build quick rapport** and first impression
- **Reframing** to set the **winning state**
- **Defeat** the **stage fear**
- **Active listening** and evaluation
- **Technique** to **answer difficult questions**

Program Schedule

Day/Time	Day 1	Day 2
9am-10.30am	Module 1	Module 6
10.30am-11.30am	Module 2	Module 7
11.30am-12.30pm	Lunch	Lunch
12.30pm-1.30pm	Module 3	Module 8
1.30pm-2.30pm	Module 4	Module 9
2.30pm-4pm	Module 5	Q&A, Summary

Big Concept

What are the key concept/ modules used in this program?

- Module 1: **Get to the Point**
- Module 2: **Making the Presentation**
- Module 3: **Before the Presentation**
- Module 4: **During the Presentation**
- Module 5: **Handling Questions**
- Module 6: **Fake It to Make It**
- Module 7: **Avoiding Common Communication Traps**
- Module 8: **Active Listening**
- Module 9: Make **Presentation Effective**

Testimonials

"I personally strongly recommend this course to whoever that needs to present frequently. I had to settle a matter with Senior Management, I updated my presentation slides based on the tips I've learned and the presentation went very well without further questions. I also see some significant improvement from the other team members after attending the training course."

- Intel MCI Automation Integrator -

"I really enjoyed this class a lot. I'm a good listener but when it comes to participation, I'm not good with that. But in her class, I can say I participated around 70-80% of the time as it was like a 2-way conversation."

- Dell employee -

"Class is engaging, content is interactive, new skill (presentation skill, PPT design skill) is learned."

- Intel employee -

"Sunnie shared a lot of good tips and also the techniques. There are many good skillsets and tips that I can really absorb and apply on for my future presentations. I love all these real-life examples. Overall, I really love her sharing."

- Dell employee -

"I've learnt that the presentation flow is really important to carry out the message. I'm used to using graphics more and verbally explaining the points but I've learnt that to a minimum, you need to have a key message there as well. Not everything can be verbal."

- Intel employee -

About Elite Indigo

Elite Indigo Consulting provides corporate training to the semiconductor and manufacturing industries. With a humble beginning of one founding member with passion and desire to share his 20 years of experiences in Smart Manufacturing for global manufacturing facilities, now, we have a strong and competent team of 20 members, all aligned with company mission, vision and core values.

Our Mission

"Transform Data into Insights - Leap Forward"

Our Vision

Be a Global Trusted Advisor in the Areas of Skills Development, Consultancy & Software Solutions specialising in Semiconductor & Manufacturing industries.

Our Core Values

TRUST

"A culture of self, team and clients trust"

PASSION

"Do what we love and love what we do"

EXCELLENCE

"If it's worth doing, it's worth doing it well"
